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**Consider the historic Penny School, a significant early building classified by the National Trust and Heritage Victoria, for your special day. Built in 1862 out of local stone, the building exudes warmth and character. The Penny School is located in Maldon, one of the most intact gold mining towns in Victoria – declared Australia's "First Notable Town" in 1966 by the National Trust.**

The Penny School building is a landmark and is one of the earliest surviving buildings in the town. Currently housing an art gallery and award-winning restaurant, the Penny School is a venue unlike any other.

At the Penny School we can cater for 60-80 seated guests, or cocktail functions for up to 150 guests, in the gallery. Outdoor functions in the rockery garden can accommodate 60 seated guests. For functions with more than 80 seated guests, we have level sites available to erect a marquee specific to your requirements. We also cater for exclusive receptions for as few as 10 guests.

We have a range of menu packages available to choose from. However, would be more than happy to prepare a customised option with your preferences. We are a fully licensed venue with an extensive range of alcoholic and non-alcoholic beverages.

In addition we are custodians of the Welsh Congregational Church (deconsecrated) on the adjacent corner, erected in 1863. The Church is abundant with period features and is furnished with pews which seat approximately 100 guests.

These fine buildings are set in stunning naturalistic surrounds with views beyond Maldon.



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For your added convenience, there is a vast range of accommodation to suit all budgets within close proximity of the Penny School.

Whether it's a relaxed, low-key affair or a formal function, our dedicated and experienced staff will help you design and deliver an unforgettable experience.

Call us to arrange a personalised inspection of this unique venue and to discuss your individual needs.

**Thank you for considering the Penny School in Maldon for your special day.**



*Art, atmosphere and the rest is history .....*



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### *Ceremony*

Consider your wedding ceremony in the historic Welsh Congregational Church (deconsecrated) on the adjacent corner, with seating for approximately 100 guests. Built in 1863, it is abundant with period features.

### *Catering*

We have a range of menu packages available to choose from. However, we would be more than happy to prepare a customised option with your preferences. Special dietary requirements are catered for.

### *Beverages*

Beverages can be charged on a consumption basis or you may wish to select a beverage package.

### *Wedding cake*

Serve your wedding cake as dessert or with coffee after your meal.

### *Venue locations*

#### **Penny School Gallery**

Capacity for seated functions in the gallery is 60-80 guests. There is standing room for up to 150 guests.

#### **Rockery Garden**

Outdoor functions in the rockery garden can accommodate 60 guests seated.

#### **Marquee on the piste**

Should a seated meal or BBQ be your preferred option and your guest list exceeds 80, a wedding marquee may be required. This is erected on one of our Petanque pistes.



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## *Venue locations*

### **Petanque Pavilion**

For that informal, small gathering of up to 20 guests standing, consider our Petanque Pavilion and two full size Petanque (French boules) pistes. Includes the use of boules and an instructor to get you started. An event with a difference – great for hens / bucks nights.

## *Accommodation*

Maldon has a vast range of accommodation to suit all budgets within close proximity of the Penny School.



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## *Wedding Prices and Packages*

### *1. Ceremony*

Use of the Welsh Congregational Church (deconsecrated).  
Includes pews to seat approximately 100 people.     \$400

### *2. Menu*

#### **Cocktail function**

4 hour duration

Includes canapes and cheese / fruit platter

From \$60 per person

#### **Seated Dining**

Includes a selection of up to six canapés and up to three mains, desserts and/or cheese / fruit platter

From \$80 per person

An example of our catering range is attached. Please note that this is indicative only and that we are happy to customise a menu to meet your requirements.

#### **Barbeque**

Al fresco dining gourmet barbecue

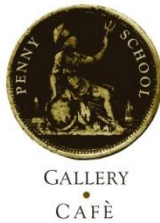
From \$65 per person

#### **High Tea – day time function only**

Indulge with a selection of traditional favourites – 2 hours duration

From \$30 per person

Coffee and tea are included in all the above reception menu packages.



### *3. Beverage Packages*

#### **Beverage on consumption basis**

- Choose between open bar and limited selection

**Beverage Package** – 4 hour duration                      from \$40 per person

Choose a range of beverages from our extensive list.  
Includes, but not limited to:

- Local beers – Victoria Bitter, Cascade Light
- Boutique beers – Crown Lager, Stella, India Pale Ale
- Stouts and local ciders
- Regional and other Australian white wines, red wines and sparkling wines
- Spirits, mixed drinks and fortifieds
- Soft drinks – served in jugs / bottles (excludes single serve bottles)
- Plain sparkling water – in jugs / bottles (excludes single serve bottles)

Price per head based on selection.

### *4. Wedding Cakes*

- |   |                  |
|---|------------------|
| - Cake cut and served on platters         | No charge        |
| - Cake cut and bagged (bags supplied)     | 50c per piece    |
| - Cake cut and bagged (bags not supplied) | \$1.00 per piece |

### *5. Sole Occupancy*

There is a sole occupancy\*\* charge for functions with fewer than 50 guests                      \$500

### *6. Entertainment*

The Penny School has an in-house Grant Piano and quality audio and lighting system.

We also have an extensive network of local and Melbourne performers to suit a variety of entertainment styles.



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### *7. Complimentary*

Use of in-house P.A. system, stage lighting and radio microphone for speeches.

Use of Petanque pistes and equipment.

### *8. Additional items*

Use of the Penny School Yamaha Grand Piano                      \$150.00

Marquee, if required.    Price dependent upon needs.    P.O.A.

### *9. Extension of reception time*

Standard reception duration is up to 5 hours. Extension beyond agreed finishing time is charged at \$250 per hour or part thereof up until midnight plus consumables. Extension beyond midnight is charged at \$350 per hour or part thereof plus consumables.

The above packages are guidelines only. At the Penny School we design and customise options to suit your preferences.

Call us to arrange a personalised inspection of this unique venue and to discuss your individual needs.



## *Wedding Catering*

### *Finger Foods (indicative range only)*

Caramelized onion and fetta cheese crostini  
Duck and pistachio terrine with Cornichons (baby picked cucumbers) on crisp toasts  
Chicken polpetini with lemon mayonnaise dipping sauce  
Ginger and sweetcorn fritters  
Herb, chickpea and sesame falafel balls with minted yoghurt dipping sauce  
Bruschetta with a variety of toppings.  
Olive tapenade with fresh seasonal vegetables  
Sushi selection with wasabi dipping sauce  
Smoked salmon and caper bruschetta  
Potato and garlic pizette  
Mushroom crostini  
Frittata squares – smoked salmon & asparagus or spinach, ricotta and fetta cheese  
Ribbon sandwiches  
Cucumber rounds with cream cheese and salmon

### *Main Courses – buffet service offered with a plate and fork or full seating (indicative range only)*

Asian noodle salad with fresh herbs – chicken or beef  
Seasonal vegetable risotto.  
Italian style chicken with tomatoes, capers and olives. Served with rice.  
Middle Eastern style chicken with preserved lemons. Served with cous cous.  
Roast pumpkin, fetta and spinach quiche  
Red Thai noodle and vegetables  
Vietnamese noodle salad – chicken or prawns or beef  
Lentil megadarra with caramelized onions  
Moroccan tagine of lamb. Served with cous cous.  
Roast meat (beef, lamb, pork or chicken) and vegetables.



### *Dessert - buffet service*

Fruit and cheese platter

Wedding cake – your wedding plate with be cut and presented on platters for self service.

Other dessert options are available on request.

### *Inclusions*

Bread

Jugs of water

Self service tea and coffee

## *Additional information*

### **Booking Confirmation and Payment**

A tentative booking can be held for fourteen (14) days without obligation. A non-refundable deposit of \$1,500 is required to confirm your booking and contract. Final numbers must be notified one week prior to the day. Final payment must be received no less than one week prior to the day. Any additional charges are to be paid for prior to departure at the end of the function. This includes drinks on consumption, extension of reception time and any other additional charges. To facilitate this, we require a credit card number be placed on file with us at the time of the final payment.

### **Sole Occupancy** \*\*

The Gallery will be closed to the public for meal and beverage service however we reserve the right for potential art purchasers to view the exhibition during our advertised Gallery opening hours.

### **Entertainment**

We are happy to assist you in selecting your entertainment; Bands, solo performers, karaoke, DJ's. You are welcome to make your own arrangements however please advise the wedding planner to ensure all necessary equipment is available.

### **Decorations**

Use of decorations of any kind is to be approved by management. This includes candles, petals, ornaments, lights, streamers, balloons, etc. As this is a National Trust property we operate under strict guidelines. We have found some of these items can cause damage to the property. You are also welcome to hire wedding equipments / accessories such as chair covers, sashes, red /white carpet, table runners, topiary trees, etc. However if your package does not include set up and pack up option by the hire company, and require our assistance in set up and pack up, please speak to the wedding planner. Additional cost applies.

Confetti, sparkles and glitter is strictly prohibited. A cleaning fee of \$200 will be incurred if such items are used.

Access times to the venue for the purpose of set up and pack up to be agreed with management. Additional charges may apply.

### **Grand Piano and in-house technical equipment**

Use of the Grand Piano and in-house technical equipment must be by management approved personnel only. Any damage caused by you, your guests or any parties engaged by you will be charged to your account at the end of the event.

### **Artwork**

All artworks are available for purchase. Any damage to artworks caused by you, your guests or any parties engaged by you will incur the full purchase price of the artwork/s charged to your account for settlement at the end of the event.

### **Menu Selections**

Menu selections must be advised no less than one month prior to the day

### **Dietary Requirements**

We will cater to any special dietary requirements. This information is to be advised with final numbers. Additional charges may apply.

### **Additional Meals**

Additional meals and soft drink can be arranged for entertainers, photographers etc. at a cost from \$40.00 per person.